

# Privacy Policy

This Privacy Policy governs the manner in which SPHERE HOUSING and its subsidiaries, partners, agents and affiliates collect, use, maintain and disclose information collected from users of our website and micro-site.

## **PERSONAL IDENTIFICATION INFORMATION**

We may collect personal identification information from Users in a variety of ways, including, but not limited to, when Users visit our site, subscribe to the newsletter, fill out a form, and in connection with other activities, services, features or resources we make available on our Site. Users may be asked for, as appropriate, name, email address, mailing address, phone number. Users may, however, visit our Site anonymously. Users can always refuse to supply personal identification information, except that it may prevent them from engaging in certain Site related activities.

## **WEB BROWSER COOKIES**

Our Site may use “cookies” to enhance User experience. User’s web browser places cookies on their hard drive for record-keeping purposes and sometimes to track information about them. User may choose to set their web browser to refuse cookies, or to alert the Users when cookies are being sent. If they do so, note that some parts of the Site may not function properly. This is a standard operating procedure that is used across the internet.

## **HOW WE USE COLLECTED INFORMATION**

SPHERE HOUSING may collect and use User’s personal information for the following purposes:

- To improve customer service:  
Information provided by Users helps us respond to the customer service requests and support needs, more efficiently.
- To personalize User experience:  
We may use information in the aggregate to understand how our Users as a group use the services and resources provided on our Site.
- To improve our Site:  
We may use feedback provided by the User/s to improve our products and services.
- To run a promotion, contest, survey or other Site feature.
- To send the User/s information they agreed to receive about topics of interest to them.
- To send periodic emails

## **HOW WE PROTECT USER’S INFORMATION**

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of User’s personal information and data stored on our Site. As with data security, there are limits to its effectiveness and we indemnify ourselves in the event of an attack that is difficult to defend against. We also will do our best to retrieve any data that is lost as per available resources.

## **SHARING PERSONAL INFORMATION OF USERS**

We do not sell, trade, or rent User's personal identification information to others. We may share generic aggregated demographic information not linked to any personal identification information regarding User's with our subsidiaries, our business partners, trusted affiliates and advertisers for the purposes outlined above.

## **CHANGES TO THIS PRIVACY POLICY**

SPHERE HOUSING shall update this privacy policy at its sole discretion. Users are advised to check this page for any changes in the privacy policy and to stay informed about how the personal information of the Users is protected by us. The User's hereby acknowledge and agree that it is their responsibility to review this privacy policy periodically and become aware of modifications.

## **YOUR ACCEPTANCE OF THESE TERMS**

By using this Site, the Users signify their acceptance of this policy as may be modified from time to time. The Users are advised not to access this site if they do not agree to our privacy policy. The above mentioned privacy policy shall be applicable for the information and data collected by our call centers as well.

## **CONTACTING US**

If you have any questions about this Privacy Policy, the practices of this site, or your dealings with this site, please contact us at: SPHERE HOUSING, Chennai (+91 9787034567).

When you voluntarily send us electronic mail, we will keep a record of this information so that we can respond to you. We only collect information from you when you register on our site or fill out a form. Also, when filling out a form on our site, you may be asked to enter your: name, e-mail address or phone number. You may, however, visit our site anonymously. In case you have submitted your personal information and contact details, we reserve the rights to Call, SMS, Email or WhatsApp about our products and offers, even if your number has DND activated on it.